



**Thomas MacLaren School  
Board of Directors Meeting  
December 7, 2023**

***APPROVED***

*The meeting took place over Zoom.*

**AGENDA**

- I. Call to Order** Mr. von Boeck called the meeting to order at 4:01 p.m.
  - A. Roll Call: Mr. Paul von Boeck, Mrs. Katherine Brophy, Mrs. Carol Neel, Mrs. Khristine Prickett Vadala, Mrs. Purvi Sittner, Mrs. Meredith Wardwell Sherman, and Mrs. Dawn Conley. *Also Present:* Mrs. Mary Faith Hall, Executive Director, Mr. Nico Alvarado, Head of Lower School, Mr. Tim Pingel, Assistant Head of Upper School, Mrs. Bridget Rector, Assistant Head of Upper School, Ms. Katie Maslow, Assistant Head of Upper School, Ms. Laura Schlichting, Assistant Head of Lower School, Mr. Jared Gonzalez, Assistant Head of Lower School, Mrs. Laura Hassell, Director of Operations, Mrs. Lori Richardson, Director of Finance, and Mr. Eric Hall, Founder. Mr. Ben LaBadie, Head of Upper School, joined during Executive Session. Several MacLaren Faculty attended as well.
  - B. Public Comment: There was no public comment.
  - C. Approval of Agenda and October Minutes: Mr. von Boeck indicated minor changes to the Agenda, adjusting the order of Policy Review items. Mrs. Sittner motioned approval; Mrs. Brophy seconded. There was unanimous approval.
- II. Board Business**
  - A. Board Officers: Mr. von Boeck motioned to appoint Mr. Dan Cooper to the Board. Mrs. Brophy motioned approval; Mrs. Sherman seconded. There was unanimous approval. The Board welcomed Mr. Cooper. Mr. von Boeck motioned to approve Mrs. Sherman as incoming Board Chair and Mrs. Neel as incoming Vice-chair. Mrs. Vadala motioned approval; Mrs. Sittner seconded. There was unanimous approval.
- III. Status Reports**
  - A. E.D. Report: Mrs. Hall shared that senior drama performances are happening this week and Winter Fine Arts Night concerts are next week. She indicated that faculty positions for the 2024-2025 academic year have been posted to the website and the team is thinking through next year's organization chart.
  - B. Dashboard: Mrs. Hall indicated that there are no changes on the dashboard to discuss.
  - C. Finance Committee: Mrs. Sittner provided a review of October financials. She shared that the finances are healthy and the cash on hand is positive. She noted that financial statements reflect short-staffing and a new line item for a purchasing card. The Board will discuss and vote on a new budget at its January meeting.
- IV. Policy Review**
  - A. Approve revised bylaws: Mrs. Hall explained minor changes to the bylaws to clarify Board responsibilities, positions Board members can hold, and update language for consistency with MacLaren's charter application and its role as a K-12 school. Mr. Hall made brief comments and suggested a date correction. Mrs. Sherman was added as a signer. Mrs. Conley motioned approval; Mrs. Neel seconded.
  - B. D11 Contract update: Mrs. Hall reported that MacLaren received a draft contract from

D11, reviewed it, and discussed it with an attorney. She sent comments back to D11 based on those discussions. The agreement process with D11 is moving forward and Mrs. Hall plans to have a substantive update for the Board at its January meeting.

- V. Executive Session:** Mr. von Boeck asked for a motion to move to Executive Session to discuss contract negotiations and instructing negotiators under CRS 24-6-402(4)(e)(I). Mrs. Brophy motioned approval; Mrs. Sittner seconded. There was unanimous approval. All non-Board members exited the meeting except for Executive Team members and Mr. Hall, who were invited to join the Board. Executive Session began at 4:16 p.m. A motion to exit Executive Session was made by Mrs. Brophy; Mrs. Neel seconded. The Board came out of Executive Session at 5:13 p.m. Regular session resumed at 5:13 p.m.

**VI. Announcements**

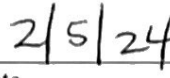
- A. Next Board meeting: January 25 at 4:00 p.m.

**VII. Adjourn**

- A. Mrs. Conley motioned to adjourn the meeting; Mrs. Neel seconded. There was unanimous approval. The meeting adjourned at 5:15 p.m.

Respectfully submitted by:

  
Julie Diving, Minutes Recorder

  
Date